

November 4, 2024

ELECTRONIC DELIVERY

gloverr@uei.edu

Raphael Glover
Campus Director
UEI College
661 Redondo Beach Boulevard
Gardena, California 90247

School #M070735

**RE: United Education Institute (School #B076013)
885 Sunset Road, SW
Albuquerque, New Mexico 87015**

Dear Mr. Glover:

At the September 2024 meeting, the Accrediting Commission of Career Schools and Colleges (“ACCSC” or “the Commission”) considered the Application for a Branch Part II for the facility located at 885 Sunset Road SW, Albuquerque, New Mexico 87105 submitted by UEI College located in Gardena, California. This is to inform you that the information and records submitted satisfy the requirements set forth in *Section VIII (A)(1) & (B), Substantive Standards, Standards of Accreditation* for the establishment of a branch campus. United Education Institute located in Albuquerque, New Mexico is now classified as a branch campus of UEI College located in Gardena, California and included within the main school’s scope of accreditation as of the date of this letter. Please refer to the enclosed On-site Evaluation Enclosure regarding the on-site evaluation requirement for the review of this new facility.

As set forth in *Section VIII (B), Substantive Standards, Standards of Accreditation*, a main school is responsible for and accountable to the Commission for its branch campus. The management and supervision oversight of the branch must be carried out by the same ownership and management that controls the main school and is ultimately responsible and accountable for compliance with accrediting standards by its branch campus. As such, the continued accreditation of the main school requires adherence to accrediting standards by the branch campus. Moreover, the accredited status of the branch campus is dependent upon continued accreditation of the main school.

By becoming an accredited institution, United Education Institute located in Albuquerque, New Mexico accepts the obligation to demonstrate compliance with the Standards of Accreditation. While the Commission employs its own fact-finding methods to determine a school’s compliance with accrediting standards, the burden rests with the school to establish it is meeting the Standards of Accreditation.

An ACCSC Program Enclosure has been included with this letter as documentation of the school’s approved programs. Programs approved within the scope of the main school’s accreditation will be approved within the scope of the branch campus’s accreditation effective the date of this letter. In addition, the school submitted an Application for Initial Distance Education approval for the Automotive Technician (Diploma), Electrician Technician (Diploma), Heating, Ventilation and Air Conditioning (Diploma) Business Office Administration (Diploma), Dental Assistant (Diploma) Medical Assistant (Diploma), and Medical Billing and Insurance Coding (Diploma) programs. This approval includes the recognition of the hybrid delivery for the programs offered at the branch location. Only those programs operating at the branch campus at the time of the first renewal of accreditation on-site evaluation will have continued approval as part of the branch campus’s scope of accreditation (*Section IV (E)(5)(a) (viii)(1), Rules of Process and Procedure, Standards of Accreditation*).

A branch that is granted initial approval of accreditation will be required to undergo an on-site evaluation within six months of the start of the first class at the branch campus separate facility. Upon completion of the on-site evaluations, the team's findings will be presented to the school and the school shall have an opportunity to respond to those findings as necessary. The Commission will review the team's report and the school's response and will make a final determination relative to the continued accreditation of the branch.

The initial grant of accreditation to the branch is for a period of two years in duration going forward from November 4, 2024 of this letter (*Section IV (E)(5)(a)(vi), Rules of Process and Procedure, Standards of Accreditation*). In accordance with the procedures for Renewal of Accreditation the individual responsible for the branch's day-to-day operations is directed to attend an Accreditation Workshop in **2025** (details forthcoming). The school will be required to complete an Application for Renewal of Accreditation and a Self-Evaluation Report in accordance with the dates and timelines prescribed at the Accreditation Workshop.

This letter should be kept on file and mentioned in any correspondence regarding your institution's separate facilities. If you need further assistance regarding this matter, please contact Nora Delgado at ndelgado@accsc.org.

Sincerely,



Alicia DeMartini
Director of Accreditation

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Encls.: ACCSC Approved Program Enclosure
ACCSC Program Implementation Enclosure
ACCSC On-site Evaluation Enclosure



Accrediting Commission of Career Schools and Colleges

2101 Wilson Boulevard, Suite 302
Arlington, Virginia 22201
703.247.4212
703.247.4533 fax
www.accsc.org

ACCSC PROGRAM ENCLOSURE

UNITED EDUCATION INSTITUTE (SCHOOL #B076013)
ALBUQUERQUE, NEW MEXICO

NOVEMBER 4, 2024

Accreditation by ACCSC is institutional in nature. The following program is included in the school's record of accreditation as approved. This information should be maintained in the school's file and used when appropriate.

NON-DEGREE PROGRAMS	INSTRUCTIONAL CLOCK HOURS	SEMESTER CREDIT HOURS ¹	AWARD	APPROVED MODALITY*
Automotive Technician	720	36	Diploma	Hybrid
Business Office Administration	810	33.5	Diploma	Hybrid
Dental Assistant ²	800	35	Diploma	Hybrid
Electrician Technician	720	36	Diploma	Hybrid
Heating, Ventilation and Air Conditioning	720	36	Diploma	Hybrid
Medical Assistant ³	810	33.5	Diploma	Hybrid
Medical Billing and Insurance Coding ⁴	810	33.5	Diploma	Hybrid

***"Hybrid" approval includes 100% residential or a combination of residential and distance education delivery methods.

This information is current as of the date of this letter. Please be advised that a school may not describe in its catalog, advertise, enroll students in, or award credentials for new programs, substantive changes or degree programs prior to Commission approval (*Section IV (B)(8), Substantive Standards, Standards of Accreditation*). Schools should refer to *Section IV, Rules of Process and Procedure of the Standards of Accreditation* for a more detailed explanation of all processes and procedures required for the addition or modification of programs.

¹ Credit hours are based on the Commission's definition of a credit hour as defined in *Section II (A)(3)(b) & (e) Substantive Standards and Appendix III, Standards of Accreditation*.

² The approved program includes an externship consisting of 170 clock hours/ 3.5 semester credit hours.

³ The approved program includes an externship consisting of 250 clock hours/ 5.5 semester credit hours.

⁴ The approved program includes an externship consisting of 250 clock hours/ 5.5 semester credit hours.

ACCREDITING COMMISSION OF CAREER SCHOOLS AND COLLEGES
PROGRAM IMPLEMENTATION ENCLOSURE

UNITED EDUCATION INSTITUTE (SCHOOL #B076013)
ALBUQUERQUE, NEW MEXICO

NOVEMBER 4, 2024

The recommendations contained in this Program Implementation Enclosure do not indicate noncompliance with accreditation requirements but instead represent suggested areas where the school can direct its continued attention for the purpose of ongoing institutional improvement.

1. United Education Institute should direct its continued attention toward maintaining evidence that the school gives consideration to Program Advisory Committee (“PAC”) input (*Section II (A)(4)(c) and Appendix III-Program Evaluation – Program Advisory Committees (3), Substantive Standards, Standards of Accreditation*). Evidence in this regard can take many forms, one such being the disclosure of the school’s consideration recorded in Program Advisory Committee meeting minutes, whereby a school describes whether recommendations were implemented or not and explains the school’s decisions.
2. United Education Institute should direct its continued attention toward ensuring that the school’s PAC is comprised of appropriately qualified representatives external to the institution (*Appendix III-Program Evaluation – Program Advisory Committees (1) and Section IX (D) (6), Substantive Standards, Standards of Accreditation*). The school provided review and comments from the distance education reviewer, however, it appears that this person was not in attendance during the PAC meeting.



Accrediting Commission of Career Schools and Colleges

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ACCSC ON-SITE EVALUATION ENCLOSURE

UNITED EDUCATION INSTITUTE (SCHOOL #B076013)
ALBUQUERQUE, NEW MEXICO

Due to the school's addition of this separate facility, it is required the main school and branch campus be visited by an ACCSC Team Leader and an ACCSC staff member within six months of the start of the first class at the branch location (*Section IV (E)(5)(a)(iii), Rules of Process and Procedure, Standards of Accreditation*). Upon completion of the on-site evaluation, an On-Site Evaluation Report will be sent to the school and the school shall have an opportunity to respond to that report as necessary. The Commission will review the on-site evaluation team's report and the school's response and will make a final determination relative to the school's compliance with accreditation standards for the establishment of this branch facility.

The [ACCSC Notification of Separate Facility Start Date Form](#) must be submitted to the Commission upon the start of the first class at the branch location.