UNITED EDUCATION INSTITUTE

Licensure, Certification, or Registration
Programs Preparing Graduates for Licensure, Certification, or Registration

UEI programs are designed to help ensure you are prepared for licensure, certification, or registration if you choose a program that prepares you for a field where licensure, certification, or registration is required or optional. While, the credential chart below serves as a guide for the State of Georgia, requirements for other states may vary. Students are responsible for confirming eligibility for licensing, certification or registration and discuss any concerns with your Admissions Representative and/or the Director of Education. Students are also responsible for obtaining the most recent application requirements for any state in which they intend to become employed. Although the school assists students/graduates with obtaining licensure, the ultimate responsibility for securing licensure is that of the student/graduate.

UEI has not made any determination regarding the licensure, certification, or registration requirements for any state other than the state of Georgia in which the institution is located.

Program	Program Requirements	State License & Certification Exam and/or Registration
Automotive Technician		**Optional:** While not required for employment, graduates may pursue an Automotive Service Excellence (ASE) certification though the National Institute for Automotive Service Excellence. Criminal Convictions and drug screening results may impact the ability to become employed in the field. Poor Driving Record, or No Driver's License
Business Office Administration		**Optional:** While not required for employment, graduates may pursue certifications in the following- • MOS (Microsoft Office Specialist) Certifications include Word, Excel, Access, PowerPoint, Publisher and Outlook 2013. • Intuit - QuickBooks Certified ProAdvisor • Microsoft - Microsoft Office Specialist Certification
Computer Systems Technician		**Optional:** While not required for employment, graduates may pursue certifications in the following:- • **CompTIA -** CompTIA A+ Certification; CompTIA Network + Certification; CompTIA Linux + Certification *(two vouchers are available for students to take the CompTIA A+ Certification Exam)* • **Microsoft** - Microsoft Windows 10 Certification • **MCSA** - Windows Server 2012 Certification Conditions Impacting Employment: • Criminal convictions and drug screening results may impact the ability to become employed in government positions or positions requiring a security clearance. Drug screening results may also impact the ability to become employed in the field. • Not having a valid state driver's license may decrease job opportunities in the computer field.

Dental Assistant	• Proof of Immunizations may be required. • Recommended Hepatitis B (HBV) vaccination and a tuberculosis (TB) skin test performed before externship	**Optional:** While not required for employment, graduates may pursue an optional certification Certified Dental Assistant (CDA) certification in the state of Georgia through (DANB) Dental Assisting National Board, Inc.
Heating, Ventilation & Air Conditioning		• **Required:** United States Environmental Protection Agency (EPA) Section 608 Certification for Stationary Air Conditioning and Refrigeration (EPA Certification) is required to work. • **Optional**: While not required for employment, graduates may pursue an optional ESCO Institute - Universal R-410A Safety Training & Certification**.**
Medical Assistant	Recommended Hepatitis B (HBV) vaccination and a tuberculosis (TB) skin test performed before externship.	**Optional:** While not required for employment, graduates may pursue an optional certification as a Medical Assistant through the National Center for Competency Testing (NCCT) or optional Clinical Medical Assistant Certification (CCMA) through the National Healthcareer Association (NHA).